

Please use this form to report all injury and security incidents whether they involve the hotel, its employees, its guests, or any asset, to Centara Hotels & Resorts Group Risk Management in Bangkok, by e-mail at ap.needstobespecified@chr.co.th. If your insurance is not with the CHR programme, an additional copy should be sent to your local claims office.

Hotel Name:	Centara Sonrisa Residences & Suites Sriracha	Phone No.:	038-316888
General Manager:	Khun.Supachai Rajbundit	Street Address:	59 Moo 4, Surasak
City:	Sriracha	State/Province:	Chonburi
Country:	Thailand	Postal Code:	20110

Name of person involved:	Khun Duangporn Serirat	ID No./ Passport Number:	1209700133288
City & State/Province:		Country:	Thailand
Room no.	724	Check in Date:	7-Oct-23
Home Phone No & Mobile.:		Check Out date:	8-Oct-23
Date of Birth:	20/10/1986	Email:	-
Was person involved a hotel guest, invitee, vendor or other? (Pls Specify)		Occupation:	-
Type of Incident (Slip/Fall, Room Theft, Illness, etc.):	Accident	Gender	Male
Location of incident (where on property?):	In the midle of the Tropicana pool	Is the person making a claim:	
Date (dd/mm/yy)	7-Oct-23	Time	Around 17.35 hrs.
Description of incident:	At approximately 5:35 p.m., the children were playing in the pool area with a pole in the middle of the pool. And the finger fell and hit the bottom edge, causing a wound on the palm of the right hand between the thumb and index finger.		
			
Identify all involved and list all witnesses and their addresses	Khun Jiraphan Wongnen Khun.Paramee Ittiponthaworn		
If theft, list estimated value and description of item.	NON		
In case of an accident where there's signs of intoxication by the injured. Did the person consume alcohol prior to the incident? (If yes, please attach proof in the 'Add supportive image' section)	No		
Action taken by hotel:	Initially, first aid was given and then taken to the hospital. After back to the hotel, We served dinner to the children with stir-fried basil, fried eggs and Fanta Orange as free of charge.		
			
Amount of property loss (estimate):			
Police contacted:	-	Police Report #:	-
Information was reported to (name of employee):	Khun Jiraphan Wongnen (Food & Beverage Manager)	Phone no.:	937922455
Information was reported by (guest, employee, etc.):	Employee		
Were there signs of forced entry?	-	Describe:	-
Were locks broken?	-	Results?	-
Was housekeeping questioned?	-		-
Witness name 1:		Phone no.:	
Address:	-		
Witness name 2:		Phone no.:	
Address:	-		
Comments:			

After completing the above report within 24 hours of incident send this file to the e-mail addresses as specified in the page 'Config' of this document

Report Completed By: Khun Jiraphan Wongnen

